

City of Dixon  
Code Enforcement Board  
April 29, 2026

City of Dixon Code Enforcement Board met on April 29, 2026. Attending were Board Chairman Sondra Norman, Board members Stace Poole, Teresa Johnson and Janice Baker, Code Enforcement Officer Kim Turner, Mayor Terry Webb, and City Clerk Barb Goff. Also present were April Foster, Tuesday Page, and Stacy Brown. Tresa Gibson arrived after the meeting was in progress.

Minutes from the previous meeting were approved on a motion by Mr. Poole, seconded by Ms. Johnson, all ayes.

BL 238 41A N and BL 475 132 W: Tuesday Page introduced herself as the daughter of the late Ronald and Brenda Blake, who were the owners of the properties. She informed the Board that her brother, Nathanael Blake, has been named executor of the estate. Ms. Page is working with the estate attorney, Lindsay Durbin, to gain co-executor status. Chairman Norman advised Ms. Page that due to her current status regarding the estate, the Board cannot proceed with her regarding the case, and that she should approach the Board again once she has gained co-executor status. In the meantime, Mr. Blake is welcome to approach the Board if he desires. The Board expressed appreciation for the work that has been started to bring the properties into compliance.

Ms. Page, Ms. Foster, and Ms. Brown exited the meeting.

GI 191 Railroad: As Tresa Gibson had entered the meeting during the Blake discussion, Mrs. Norman offered Ms. Gibson to next address the Board.

Mrs. Norman informed Ms. Gibson she has spoken with the City Attorney and received advisement that, as the property owner, Ms. Gibson is authorized to remove any vehicles or such from her property without consent of the personal property owner. Ms. Gibson stated she has someone scheduled to remove the boat by May 10. Mr. Poole made a suggestion to allow until May 11 for the items to be removed or a fine would be imposed; however, there was no motion or vote on the subject at that time. Ms. Gibson stated someone is currently living in the camper on the property, but she was advised that it is not a legal residence due to not being serviced by any utility at this time.

Ms. Gibson requested to receive mailings at the address of PO Box 201 in Dixon, and requested the phone number to contact the City Attorney. The phone number was provided to her, and Ms. Gibson exited the meeting.

Mrs. Norman asked Clerk Goff to contact the City Attorney by email and request he notify the City if Ms. Gibson contacts his office.

Mr. Poole made a motion that all items listed on the first Notice of Violation sent regarding the

property shall be removed by May 11 or a third offense citation be issued, seconded by Mrs. Johnson, all ayes.

The Board was informed that the Commission has approved the attendance of the Code Enforcement Officer, Code Enforcement Board Chair, and City Attorney to a training hosted by KLC on May 12.

PO 118 N Stegal: Property owner has approached the Commission regarding settling the lien.

A written review of the following cases, along with questions regarding these, will be drafted by Mrs. Norman and Mrs. Turner, to be sent to the City Attorney for review:

GA&O 91 Lydia, BR 976 41A S, RI 98 N Stegal, VI 113 Fuquay.

WI 132 Clayton: Case is closed.

NA 155 Railroad and NA 130 Railroad: Mrs. Norman will review with Mrs. Turner to determine next steps.

MO 41 College: Mr. Moore's signature is still needed on the agreement, but no correct current mailing address has yet been discovered. Case is otherwise closed.

PA 1308 41A S: Mrs. Turner will review notices mailed to property owner to determine the fine due and any interest that should be added.

JA 120 132 E: A Notice of Violation may be mailed following inspection by Mrs. Turner. A washing machine is reported on the carport, and other rubbish on the property.

RH 2591 41A S: A Notice of Violation will be mailed for the derelict structure.

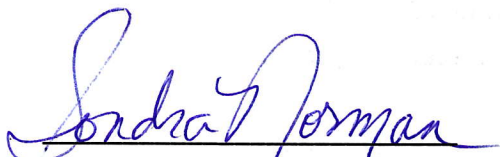
TY 100 Fuquay: A Notice of Violation may be mailed following inspection by Mrs. Turner.

Ms. Baker noted she has received a complaint regarding 217 Hwy 41A S. Mrs. Turner will inspect the property.

Mrs. Norman noted a review and likely revision of the property maintenance code is needed. The Board may schedule a work session to complete a draft to be sent to the City Attorney for review before presenting to the Commission for approval.

A meeting was tentatively scheduled for May 21 at 1pm.

A motion to adjourn was made by Ms. Baker, seconded by Mr. Poole, all ayes.

  
Sondra Norman, Chairman

  
Barb Goff, City Clerk